



SUNCOAST BROTHERHOOD

www.SuncoastBrotherhood.org

AT SUNCOAST BROTHERHOOD
WE NOT ONLY QUESTION AUTHORITY,
WE CHALLENGE IT !!!

SUNCOAST BROTHERHOOD MOTORCYCLE RIGHTS ORGANIZATION, INC. STATE OF FLORIDA, COUNTY OF PINELLAS BY-LAWS

1. MISCELLANEOUS PROVISIONS AND MEETINGS

- A)** The fiscal year of the Suncoast Brotherhood, State of Florida, Pinellas County, Charter Chapter Corporation shall begin on the first day of June of any year.
- B)** CURRENTLY THE BUSINESS OFFICE OF SUNCOAST BROTHERHOOD WILL BE:
- 1) 701 Omaha Street, Palm Harbor, FL, 34683
 - 2) Telephone: (727) 787-2702 FAX: (727) 447-4804
 - 3) This address can only be changed by a contested election and a new treasurer has been elected or by acquiring a permanent post office box with keys to the current Treasurer and/or Secretary.
- C)** There shall be a Web site named www.suncoastbrotherhood.org
- D)** SUNCOAST BROTHERHOOD monthly general meetings will be held on the first Thursday of every month, commencing at 7:30PM at the American Legion Post 275, 360 Wilson Street, Dunedin, Florida.34698 in Pinellas County unless otherwise rescheduled by the Board, due to a Holiday.
- E)** The Board of Directors will meet on the last Thursday of every month, commencing at 7:00PM at the American Legion Post 275, 360 Wilson Street, Dunedin, Florida 34698 in Pinellas County. Members may bring their questions and/or concerns and be heard for the first thirty (30) minutes of the said meeting.
- F)** The Board of Directors of the Corporation may call a special Board meeting at any time as deemed necessary, with notification being given to each Board member 24 hours in advance, with a specific time and place. A Special meeting can take place by Web or telephonically, if necessary, but not by individual phone calls. Everyone must be able to hear/see and understand, as stated in Robert Rules of Order.
- G)** If the Board receives any written complaint involving an officer or member of Suncoast Brotherhood, being of detrimental behavior to the Suncoast Brotherhood or conduct unbecoming to their Office, a committee shall be formed of three (3) independent Board Members or Trustee that they shall investigate the Claim for a period of two (2) months if necessary. The committee will report their findings to the Board and the said elected officer or member can be removed from membership/Office by the Board of Directors having a two-thirds majority vote. Prior to a vote being taken by the Board of Directors

to remove the said Officer or Member, the Board will give that person the opportunity to step down with dignity or deny his removal from Office or Membership as is mentioned in our Constitution.

H) If any Board member misses two (2) consecutive regular membership meetings and two (2) Board meeting he will be considered to have abandon his Post and will be replaced without further consideration. The exception to this ruling will be if he has been hospitalized and/or has very important family health issues. If this is the case, a temporary member will be appointed to fill in for him until such time as he can return to his Post.

I) If a member wishes any monies or proposal for monies to be donated TO any organization FROM Suncoast Brotherhood, for any purpose whatsoever, they shall submit said request, in writing, to the Board of Directors at their monthly Board meeting for approval. Due to any needy or injured member, Suncoast Brotherhood will donate to that person a said amount of One Hundred Dollars (\$100.00) to assist them from our treasury.

At each membership meeting, there shall be a bucket denoting "Kick Stand Fund" for member's donations for our injured or needy member and the funds will be kept in a separate account for contributing the said funds when necessary. One half (1/2) of our monthly 50/50 drawing will also go into the kick stand fund. This action, when needed, shall be voted on at the regular monthly membership meeting with a Motion and a second for approval up to the limit of \$300.00

J) Members are expected to provide assistance to motorcyclists in every aspect, including but not limited to, assistance to broken-down or stranded motorcyclists when encountered on the road or under any other circumstances where the motorcyclist is injured or otherwise in a motor vehicle accident. Members should take into consideration their own safety first before assisting others in ALL cases.

K) All media and internet sites promoting motor cycle or riding events in any area shall be notified of events that are for the purpose of raising money to support Suncoast Brotherhood.

2. MEMBERSHIP

A) All members shall agree to follow, and abide by the Mission, Constitution, Commitments, Articles and these Chapter By-laws of Suncoast Brotherhood. By accepting and participating in a Life Membership or renewing an annual membership shall be an implied consent of acceptance of the above.

B) All members who are listed on the membership rolls as of May 1, 2012 shall be considered paid-in-full life members.

C) The annual dues will be \$10.00 a year for any one joining after May 1, 2012 and one hundred fifty dollars (\$150.00) for Life Membership. Members shall be a member for at least one year before being eligible to upgrade to a Life Membership.

D) Annual dues are payable beginning January 1st until May 31st and current, in order to have the privilege to vote in that year's June elections. All Life Members are eligible to vote in any election year.

E) Honorary members may be any individual as the Board of Directors may want to so honor, with no annual dues. A majority vote of the

Board AND a majority vote of the general memberships is required for approval.

F) It is understood that a Life Member is not required to pay annual dues, however, all members should understand that Suncoast Brotherhood is a membership driven organization and encourages all members to contribute to the organization throughout the year and is willing to accept donations at any time. Recommended donation is a minimum of ten dollars (\$10.00) per year per member.

3. SUNCOAST BROTHERHOOD FUNCTIONS/EVENTS

A) There shall be a minimum of two functions/events annually, to Benefit Suncoast Brotherhood Charter Chapter: The first being the Annual Toy Run. This event shall be held on the 3rd Sunday in December and the location and the route shall be determined by the Board of Directors.

The second being the Chili Cook-Off with the date and time designated annually by the Board. Both events shall be held as long as the organization has the financial ability to do so.

B) The Toy Run is specifically to support Pinellas County Foster and Adoptive Parents Assoc. to insure their foster children may have a great Christmas.

C) The Annual Toy Run: The registration will be of a \$5.00 donation and a child's gift from every person registered that is to be placed at the American Legion Post 275 at the end of the Toy Run. They shall sign a registration form, which MUST be sent back to the Treasurer for a head count. The official Suncoast Brotherhood Flag, with a patch denoting our late Brother Jerry (V-Rod) Williamson on it, and never removed, shall be carried by the President or the Vice President or any designated Officer. This Flag was donated to Suncoast Brotherhood to lead the Toy Run or any Funeral or Memorial Ride, by Jerry's brother Jay Williamson. No other patch may ever be added to the flag.

D) The remaining festivities will be held at the American Legion Post 275, 360 Wilson Street, Dunedin, Florida 34698 in Pinellas County where there shall be a 50/50, a raffle, a beer table and a Wheelbarrow of Cheer to raise money for Suncoast Brotherhood to insure future events. The donations/fee shall be optional and decided by the Board of Directors.

E) For each and every wheelbarrow/wagon/basket of cheer that is to be raffled off, at any event sponsored by the Brotherhood, that each bottle of alcoholic beverages shall be accounted for, including the name of the person or business who donated it so that appreciation or thank you cards or acknowledgments may be delivered to the donor whenever possible.

F) The Chili Cook-Off proceeds shall benefit and support the expenses to host the annual Toy Run.

G) There shall be as many additional functions/events as approved by the Board of Directors to raise revenue for the Brotherhood.

H) It is necessary that the membership volunteers help set up at the beginning and cleaning up at the end of any function/event.

I) Any member has the right to have a charitable benefit/event/poker run for any one person or Organization in need. He may denote, that,

he "IS" a member of Suncoast Brotherhood, but shall "NOT" advise it is HOSTED BY Suncoast Brotherhood without prior written approval by the entire Board.

**BY-LAWS
For
CHAPTER OFFICERS**

ALL CHAPTER OFFICERS AND TRUSTEES SHALL BE KNOWN AS BOARD OF DIRECTORS.

ALL BOARD OF DIRECTORS SHALL BE EQUAL. VOTEING BY TRUSTEES, AT ANY REGULAR MONTHLY BOARD MEETING MAY BE DESIGNATED OR DETERMONED BY THE PRESIDENT.

THE PRESIDENT, VICE PRESIDENT, SECRETARY, TREASURER AND SERGEANT AT ARMS ARE ELECTED OFFICERS.

THE MEMBERSHIP, PUBLIC RELATIONS, PRODUCTS, LEGISLATIVE, CHAPLAIN, SOCIAL NETWORK TRUSTEES WILL BE APPOINTED BY THE BOARD OF DIRECTORS AND APPROVED BY THE GENERAL MEMBERSHIP OR WITH A CONTESTED POSITION, THE MEMBERS WILL VOTE ON THAT OFFICE.

ALL BOARD OF DIRECTORS SHALL ATTEND BOTH THE ANNUAL TOY RUN AND THE CHILI COOK OFF (both within financial range.)

IF ANY OFFICERS ARE UNABLE TO ATTEND ANY ANNUAL TOY RUN OR CHILI COOK OFF SCHEDULED, MUST NOTIFY THE PRESIDENT OR SECRETARY AT THE EARLIEST POSSIBLE TIME.

All related topics brought to the board must have a motion, a discussion and a second before a vote can be called that will be beneficial to SUNCOAST BROTHERHOOD, in accordance with Robert's Rules of Order.

A) THE DUTIES OF THE PRESIDENT:

- 1) To conduct all regular and Board meetings according to Roberts' Rules of Order.**
- 2) To perform the duties of chairperson at all Board and regular membership meetings.**
- 3) To insure accomplishment of duties by other Board Members in the time frame allotted.**
- 4) Initiate such actions as are necessary to insure the orderly operation of the Corporation.**
- 5) Act as spokesperson for the Corporation before all Business, Government, and Individual Organizations and Agencies.**
- 6) Act as an Ex-Officio Member of every committee.**
- 7) Will appoint a pro-tem to fill a vacant Board position until the next regular meeting of the Board of Directors, to vote on a person to fill the vacant position, which shall be by a four/fifths (4/5) majority vote. This will be announced at the regular membership meeting for a (4/5) four fifth vote to either approve him in or to suggest another volunteer for the said office.**
- 8) Exception: Treasurer can only be replaced by a four/fifth (4/5) vote of the Board of Directors and by a four/fifth (4/5) vote for**

approval by the regular general membership at the following monthly meeting.

9) For the purpose of a Vote by the Board of Directors, the President shall only vote as a tie breaker.

10) Shall be head of the monthly Chicken Wing Run (not for profit, but for fun) and to see the directions are explained to each member for safety. Each member will write down a place to go to, then the President shall draw one balot to decide the destination.

B) THE DUTIES OF THE VICE PRESIDENT:

1) To act as assistant to the President and to perform the duties, thereof, in the event the President shall be incapable of performing his duties.

2) To act as the director at the Annual Toy Run and the Chili Cook-Off, both within financial range, to prepare, organize and run the committees for the Toy Run function in each and every aspect and manner.

3) To assist the President, Secretary and Treasurer with acquiring all permits from the American Legion Post 275 of Dunedin, FDOT, Pinellas County Sherriff Office, City of Dunedin and the insurances or permits necessary to perform these events in a timely manner. He shall also acquire the vendors for both events, at no charge to them, as long as the vendors donate an item, for free, to place in the raffles.

4) Chairperson of all committees formed under him as volunteers for the Broke Bums Poker Run and breakfast at the American Legion Post 275 on every 5th Sunday in that year, all to benefit Suncoast Brotherhood.

5) To hold a second (2nd) copy of the Secretaries E-mail addresses for storage in the event of P/C crashes. And to be stored on a flash drive or a designated person's files within the Organization, and not to be held for personal use.

C) THE DUTIES OF THE SECRETARY:

1) To act as recording Secretary at all membership, Board and/or emergency Board meetings.

2) To insure completion of all correspondence, reports and required forms.

3) To receive, record and file records of all activities and business transactions of SUNCOAST BROTHERHOOD MOTORCYCLE RIGHTS ORGANIZATION, INC.

4) Work with the President, Vice President and Treasurer with filing and preparing forms necessary for the Toy Run, Chili Cook-Off, within financial range, and any other event needed to raise money for the benefit of Suncoast Brotherhood.

5) Shall provide green paper Christmas Trees for sale for \$1.00 each and distribution to the members to raise money for Pinellas County Foster and Adoptive Parents Assoc. He shall maintain an inventory list of volunteers distributing said Christmas Trees to businesses and/or establishments. 100% of the money raised shall go directly to Pinellas

County Foster and Adoptive Parents Assoc. He shall report the results at the final Toy Run committee meeting and also announce the winner of selling the said trees, so the membership can hold an appreciation party at the said establishment. He shall also announce the results on the Web site, E-mails and the social Network known as Facebook, but not financial figures.

6) To assist the Sergeant At Arms and/or Membership Teller, at the elections of Officers in verifying the legality and fairness of said elections.

7) In the event this position is compromised in an election, then the President shall appoint another Board member that is not compromised to set in for the Secretary at that election.

8) To be responsible for periodically preparing, at a frequency not less than bi-monthly, notification indicating dates of events, functions or other meetings or items of interest to all members. They may be prepared and submitted to the members electronically on the Suncoast Brotherhood internet website and/or by e-mail to members listed with the Secretary and/or by entry on a Social Media known as Facebook.

D) THE DUTIES OF THE TREASURER:

1) To receive, record and account for all Corporation's funds in accordance with legal and Corporation policies.

a) Withdrawals from the Corporation's funds/checking account shall require two (2) signatures.

b) The President, Vice President, Treasurer, shall be authorized to sign checks.

c) No two (2) persons in the same household may sign the same check.

d) The payee of the check may not be one of the counter signers.

e) Under no circumstances is a signed, blank check be issued to any Board member or regular member at any time, regardless of the expenditure.

2) Notifies the Board of Directors if Corporation funds fall below a minimum operating balance.

3) Amounts over two hundred dollars (\$200.00), shall be voted on and approved by a majority vote of the seated full Board of Directors prior to expenditure. If there are any phone calls made, they shall be made in the manor of video conference or conference call, so that everyone understands the expenditure as said in Robert's Rules of Order.

4) The Treasurer is the only person who has the power to "STOP" any transaction he or she doesn't find to benefit Suncoast Brotherhood.

5) Treasurer will reimburse expenses upon receipt of signed and dated receipt with a statement of how the expenses were incurred. Accepted expenses, without further approval are those of flyers for any poker runs, stamps, and envelopes, supplies for the Secretary, PR/Communications or Membership to perform his duties. Legal understanding with the Insurance Co., City of Dunedin, Sheriff's Office, FDOT and any other formal organization which requires us to

Permit for the Annual Toy Run and/or Chili Cook-Off, both within financial range, or any other function to benefit Suncoast Brotherhood. That, any expenditures of Products must be approved with a 2/3 vote by the Board of Directors, due to the volume of products required to have on hand.

6) He will be required to assist the Vice President or designated person to grocery shop for the 5th Sunday Breakfasts at the American Legion Post 275.

7) Responsible for the completion of the yearly State or Federal Income tax returns.

8) Is required to maintain a current file of corporate financial records, as to file the Annual Report with the State of Florida Division of Corporations Dept.

9) Be responsible to collect and handle all monies obtained from all Suncoast Brotherhood functions, and shall have the responsibility and ability to assign those members, whenever possible, who will exclusively handle Suncoast Brotherhood monies at all events and functions.

10) Is responsible to purchase gifts/gift cards for our foster children, not to exceed the \$50.00 limit. Any proposal to spend more than the said \$50.00 per child may be by a vote of the Board of Directors "AND" the general membership, both with a two thirds (2/3) majority vote.

11) At each meeting, he shall provide a bucket denoting "Kick Stand Fund" for member's donations to our injured or needy member and the funds will be kept in a separate account for contributing the said funds when necessary. One half (1/2) of our monthly 50/50 drawing will also go into the kick stand fund as well.

12) He is to keep track of when the Official Trademark is due for renewal. The initial cost has been \$1000.00 paid for by Suncoast Brotherhood in Pinellas County. The procedure is to: in an additional five (5) years a maintenance fee of \$100.00 per classification is to be paid to USPTO and there are two (2) classifications making it a total of \$200.00 in the month and year of November 2018. Again in 5 years from issuance for \$500.00 per class, equaling \$1000.00 in the month and year of November 2023. At that point, the Trademark shall be renewed only every 10 years by the month of November. There will be NO notification from USPTO of these dates to renew, so it is important that the members in those years and following those years stay abreast to the proceedings. These expenses must be shared with each and every Chapter of Suncoast Brotherhood, without reservations.

The internet address for forms shall be available at:

<http://www.uspto.gov/trademarks/index.jsp> and any and all notifications shall remain on:

<http://tsdr.uspto.gov/#caseNumber=85644565&caseType=SERIAL NO&searchType=documentSearch> for a complete list of date filing back from June 6, 2012 for reference. The US Serial number is 85644565 and will never change.

E) THE DUTIES OF THE SERGEANT-AT-ARMS:

- 1) He will be the first person at all membership meeting to set up a head table for the officers, take existing tables down and put only chairs up, theater style. And he and our members shall put the meeting room back in order for the American Legion.
- 2) The Sergeant at Arms will be required to act as head of security for every Brotherhood event and will be required to act as security for the monies collected, which shall be given to the Board Treasurer.
- 3) Shall be head of parking motor cycles at (K-Mart parking lot) for the annual Toy Run, with committees formed under him. He will direct traffic out of the parking lot and will also be the last person to leave K-Mart parking lot, leaving him and his committee to clean up the said lot of litter.
- 4) To assist the Secretary and/or Membership Teller, at the elections of Officers in verifying the legality and fairness of said elections.
- 5) In the event this position is compromised in an election, then the President shall appoint another Board member that is not compromised to set in for the Sergeant at Arms at that election.
- 6) Co-ordinate, maintain and secure all Brotherhood security equipment.
- 7) Perform additional duties as directed by the President or Vice President.
- 8) Be responsible for annual inventory report of all SUNCOAST BROTHERHOOD property and to be submitted to the Secretary to file.

F) THE DUTIES OF THE MEMBERSHIP TRUSTEE:

- 1) Work with the Treasurer, Secretary and any future Chapters to maintain the membership records and/or transfers of the Corporation.
- 2) Co-ordinate with future Chapter Membership Officers in the event of membership transfers.
- 3) Receive all membership applications and processes same in a timely manner, meaning any mail in applications must be processed immediately. If there are any checks with the applications he is required to indicate on the application paid by check, money order or cash and also indicate the laminated membership card has been recorded and mailed, and at all meetings, indicate the same, laminate membership cards and give membership monies to the Treasurer on that same day or night
- 4) Responsible for billing and collection of yearly membership dues/Fee. Mailing renewal notices to all members required to pay the said \$10.00 yearly fee.
- 5) Provide a current membership list to the Secretary, Sergeant At Arms and/or Membership Teller prior to any contested election with sufficient time for them to prepare for the election, without the name of new members joining in the nominating and election months of April, May and June.
- 6) Ascertain that each member has been provided with a copy of the Mission, Constitution, Commitment's and By-Laws upon signing of the Membership application with first years dues and to have them mailed and/or available at each and every membership meeting.
- 7) He will attend all functions to raise funds for the Brotherhood and maintain a table or booth to enroll new members and to give the said

funds collected to the Treasurer on the same day as the event for that day.

G) THE DUTIES OF THE PUBLIC RELATIONS TRUSTEE:

- 1) That the Public Relations Trustee may organize and cause to be publicized monthly poker runs, yearly Broke Bums Poker Run, and/or any other motorcycle runs to provide activities to benefit Suncoast Brotherhood.
- 2) Develop and implement a system by which media releases are issued to the appropriate selected media along with the Secretary.
- 3) Work with any future Chapters to develop a means of notifying satisfactory local media for coverage. Magazines have a time limit of the fifteenth (15) of any month for publication.
- 4) He will be the first to arrive at every Poker Run or event to make sure he has designated dealers for Poker and arrange to have the rest of the runs dealers as well. He must have a 50/50 collected at the end of every poker run. He is responsible for the revenue collected, accounted for and on an organized form and bring to the treasurer in a timely manner.
- 5) He shall develop a system by which the flyers are designed for any event and that said flyers are distributed to motor cycle establishments and/or businesses or restaurants/bars in a timely manner.

H) THE DUTIES OF THE PRODUCTS TRUSTEE:

- 1) He shall order inventories and distribute patches, hats, t-shirts and any other apparel to our members for sale with our Logo on the said item.
- 2) Remit expense report to Suncoast Brotherhood before the depletion of the inventory.
- 3) Be responsible to sell the official patch of the SUNCOAST BROTHERHOOD for the Members' exclusive use. Only Members may be allowed to wear the official patch as written in Article III-G of the Constitution.
- 4) He will attend all functions to raise funds for the Brotherhood and maintain a table or booth to sell the said articles for that day. He shall give the said funds to the Treasurer on the same day as the event for that day.

I) THE DUTIES OF THE LEGISLATIVE TRUSTEE:

- 1) To work in the Legislative/Government relations affairs.
- 2) To work in Motorcycle Safety/Awareness programs.
- 3) To encourage grass roots participation in the organization and to encourage members to vote and participate politically.
- 4) He shall post either by e-mail, with help from the Secretary or entries on the social network known as Facebook, any news worthy legislation regarding the rights of motorcyclists.

J) THE DUTIES OF THE CHAPLAIN TRUSTEE:

- 1) Act as a Board Delegate and provide an opening Prayer at all regular membership meetings.
- 2) He will preside over the prayers and services to any member hospitalized, wedding, and funerals or other religious event as requested by the Member or his/her family unless a Notary Public of Suncoast Brotherhood is available for such duties.

K) THE DUTIES OF THE SOCIAL NETWORK TRUSTEE:

- 1) As of January 3rd 2013 a Social Network Trustee was formed for monitoring Facebook entries. SUNCOAST BROTHERHOOD has their own site for the benefit of events, announcements, pictures and positive comments for the group. An Administrator will be named to monitor negativity.
- 2) Upon a person's negative statements entered on this page the administrator shall message him that he will be removing his entry, due to negativity, along with advising him of a three (3) strikes you're out policy.
- 3) The administrator will then copy, past the entry and E-mail it to the Secretary to store, in the event of a challenge. In the event of a challenge a printed copy of the offense may be brought to the monthly Board meeting for review.
- 4) Once the said person has had three (3) negative entries, and three (3) warnings, his membership on Facebook will be removed. This is done by the administrator and secretary decision. The individual who has been removed can no longer enter a post but can continue to see what has been posted on the said page.

L) THE LEGAL COUNSEL:

1. He will be a member of Suncoast Brotherhood.
- 2) He shall act as the Registered Agent for the Corporation.
- 3) He may advise the Board of Directors on legal matters.
- 4) He shall be a present member, in good standing, with the Florida Bar Assoc.
- 5) The legal Counsel will not Bill SUNCOAST BROTHERHOOD for hours or services.

PARLIAMENTARY AUTHORITY

The rules contained in the Modern Edition of Robert's Rules of Order shall govern the Organization in all cases along with these By-Laws and any special rules of order this Organization may adopt.

THESE BY-LAWS WERE ADOPTED AND APPROVED BY THE BOARD OF DIRECTORS OF THE SUNCOAST BROTHERHOOD CHARTER CHAPTER, IN THE STATE OF FLORIDA, COUNTY OF PINELLAS, ON NOVEMBER 21st 2013 AND WILL BE BINDING AND SUPERSEDE ANY AND ALL OTHERS.

BY: President: Thomas (TJ) Sutton, Vice President: Charles (Chuckles) Willis, Secretary: Suzanne Kovach, Treasurer: Judy Beasey and Sgt. At Arms: Jeremy Strait